Guide to Editing Course Descriptions in LawNet

- 1. Log into LawNet at <u>www.law.columbia.edu/lawnet</u>, using your CLS User ID and Password.
- 2. You will be taken to the following landing page; click on 'Submit Course Description'.



3. Click on the title of the course description you wish to edit and you will be taken to this screen:

| t Course Description | | | | Learning Outcome Goals | |
|--|--|--|--|--|--|
| | | | $\left \underline{\mathbb{H}} \right $ print this page | Before settings goals for your course, please revi the Goals Settings Guildelines document | ew |
| Epring 2017 | | | | | |
| Section Points | Location/Day-Time | Co-Instructor(s) | Description | / o + | |
| Administrative Law, L | 5204 | | | Hand to Calculate Description 2 | |
| Section 1 4.0 | <u>GRHL</u> 104, <u>MTW</u> : 1:20 PM - 2:40 PM | | ✓ Published Update | How to Subinit Course Description? | |
| Under following Categories: Administrative Laws and F First-year Electives REGISTRATION LIMITATIONS Limitations: Prerequisite Courses: Conguisite Courses: Constitutional Law DESCRIPTION, Administrative agencies play a students to the constitutional or strates to the constitutional or the constitutional constraints the document of the constitutional or strates the document of the document of the document of the document of the document of the document of the document of the document of the document of the document of the document of the document of the document of the docume | type of Exam: Take Home while Policy critical role in determining the oblgations, entitlements, i d statutory frameworks that regulate administrative age at itimal agency action, and the means used by Congres S | nd quality of life of the American public. Th nities in their exercise of this power: Focu is the President, and the courts to control i | is course will introduce sing on the major federall initiative Procedure Act and review what agencies | | |
| EXERCISES At the end of the cource of administrative proce- agency interpretation the impact of judicial re- duction of a constitutional consti- (due process, proper- presidential control, im understanding of the potite al institutions an administrative law doc | e, students will have ac quired understanding sees including: adjudcation, rulemaking: flegislative and constitutional manadets; and e, students will have ac quired understanding ains on administrative exits, including rights indice of the adjudge and the adjudge and flegislative active active (delegation, e, students will have acquired some altory of administrative law, and the role that public policy debates play in shaping rme. | IF Y COOMP | | To submit a course description, you must first select a co from the list displayed in the table at the center of the pa Here, you will also see the section, points, location, day a time, and the names of co-instructors for each of the cou listed. If the description for a course on this list has alread submitted, the "Description" column for that course will "Published." If the description hasn't yet been submitted will see the word, "Unpublished" in its place. Click on the "ON" button to the right of "Description Vie the top, left-hand comer of the screen to view description | Jrse Je. nd rses Jy be state I, yo w" i is |

4. Click on 'Update' in the top right hand corner and then click on 'Unpublish Course Profile' which will appear in the top right hand corner of the screen:

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| << B: | ack to Course List | | | |
| Ad | LAW -L6204 -001, Spring 2017 Points: 4.0 | | | Statu Publishe |
| | Instructor(s): Kessler, Jeremy Location/Schedule: <u>GRHL</u> 104, <u>MTW</u> : 1:20 PM - 2:40 | PM | | Unpublish Course Profil Please unpublish before making ar changes |
| Click he | ere to expand All sections | | | |
| .db, 1 | LISTING INFORMATION | | | |
| | This course is listed in Upperclass Curriculum | This Course is lister • Administrative • First-year Electi | l under following Categories: Law and Public Policy ves | |
| | | To modify categorie | s please contact the Office of Registration | Services. |
| adis. E | EVALUATION INFORMATION (required) | | | |
| | Method of Evaluation: Exam | | Type of Exam: Take Home 🔻 | |
| | | | | Save |
| 6. 1 | REGISTRATION LIMITATIONS | | | |
| | WRITING CREDIT | | | |
| | Credits Type and Availability : | | Note: | |
| | Minor [🔍 automatically 🔍 upon consultation] | | 1000 | , |
| | Major [only upon consultation]. | | | Save |
| · | DESCRIPTION | | | |
| 10 acres | DESCRIPTION | | | |
| | Administrative agencies play a critical role in determining constitutional and statutory frameworks that regulate adn forms of agency action (e.g., rulemaking and adjudication | the obligations, entitleme ninistrative agencies in th) and the procedures re | nts, and quality of life of the American pub eir exercise of this power. Focusing on th quired by the Administrative Procedure Ac | lic. This course will introduce students to the e major federal agencies, we will consider the t; the constitutional constraints that limit |
| | agency action; and the means used by Congress, the Pr | esident, and the courts t | o control and review what agencies do. | Edit |
| | | | | |
| 799F 1 | LEARNING OUTCOME GOALS | | | |
| | Primary Goals | | ☐ | |
| | At the end of the course, students will have ac administrative processes including: adjudicatic interpretation of legislative and constitutional m impact of judicial review. At the end of the course, students will have ac constitutional constraints on administrative act (due process, property, free expression) and presidential control, limits on review). At the end of the course, students will have ac understanding of the history of administrative l political institutions and public policy debates p administrative law doctrine. | quired understanding of n, rulemaking; agency landates; and the quired understanding of ion, including rights structure (delegation, quired some aw, and the role that lay in shaping | | |
| | | | | |

- 5. Edit your course information
- 6. When your revisions are complete, click on 'Publish Course Profile' in the top right hand corner of the screen:

Submit Course Description

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| Administrative Law | | | |
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| LAW -L6204 -001, Spring 2017 | | | Stat Unpublish |
| Instructor(s): Kessler, Jeremy | - 4-20 DM - 2-40 DM | | C Publish Course Pro |
| Eduation/schedule, GIALE 104, MTV | <u>1.20 FWI - 2.40 FWI</u> | | |
| ick here to expand All sections | | <u>.</u> | |
| LISTING INFORMATION | | | |
| This course is listed in | This Course is listed under follo | wing Categories: | |
| opperclass Cumculum | Administrative Law and Pu First-year Electives | ublic Policy | |
| | To modify categories please co | ntact the Office of Registration Services. | |
| EVALUATION INFORMATION (required) | | | |
| Method of Evaluation: Exam | ▼ Type of | Exam: Take Home 🔻 | |
| | | | Save |
| *** REGISTRATION LIMITATIONS | | | |
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